

APPLICATION FOR IMPROVEMENT TO YOUR LOT

Applicant Details	
Name:	(Owner/Tenant)
Address:	
Lot No:	
Phone:	
Email:	
Location of Improvement	
Details of Improvement	
Plans enclosed?	YES / NO
Are any other Units affected?	YES / NO
(If Yes, please specify)	
It is a requirement that all applicants insert/draw a diagram of the proposed renovation:	

Terms & Conditions:

Any approval will be subject to the following conditions:

- All Body Corporate Bylaws must be complied with at all times;
- The owner from time to time will be responsible for the costs associated with the improvement;
- The owner from time to time will be responsible for the ongoing maintenance and insurance of the improvement;
- Any damage caused to common property or other lots as a result of the improvement is to be rectified by the Lot Owner;
- The common property must be unobstructed and rubbish & debris must not be placed on common property.
- All building works must comply with all noise regulations (major noise to be restricted to the hours of 9:00am to 4:00pm, Monday to Friday);
- All work must comply with any Government & Council Regulations;
- Should any of the conditions of approval be breached, the Committee reserves the right to request the installation be removed at the Owner's expense;

I/We hereby acknowledge receipt of the abovementioned conditions and confirm that I have read and fully understand the requirements of By-Laws and accept the said terms.

Owner's Signature

Name: _____

Signature: _____

Dated: ____/____/____

Tenant's Signature (If Applicable)

Name: _____

Signature: _____

Dated: ____/____/____